

**MINUTES OF THE STATE BOARD OF CAREER  
COLLEGES AND SCHOOLS BOARD MEETING  
SEPTEMBER 28, 2022**

**PRESIDING:** Dr. Jerome Brockway, Board Member

**PRESENT:** Ms. Lynn Mizanin, Board Vice Chairperson  
Dr. Stephanie McCann, Board Secretary  
Mr. Lloyd Graham, Board Member

**ABSENT**  
Dr. Srikanth Gaddam, Board Member  
Ms. Tina Lapp, Board Member

**STAFF:** Mr. John Ware, Executive Director  
Ms. Laura Essman, Program Administrator 2  
Ms. Christine Gregory, Consultant/Evaluator  
Dr. Steven Puckett, Consultant/Evaluator

**INVITED GUESTS:** Mr. Kent Trofholz, Executive Director  
Ohio - Michigan Association of Career Colleges and Schools

**GUESTS:** Mr. Mark Sullivan, Cyanna Education  
Ms. Samantha Bauer, Cyanna Education  
Ms. Ashley Gottschalk, Cyanna Education  
Mr. Hal Bond, Metropolitan Veterinary Academy  
Ms. Jeanette Fessler, Metropolitan Veterinary Academy  
Mr. David Fessler, Metropolitan Veterinary Academy  
Mr. George Mikluscak, East Ohio College  
Mr. Peter Martinello, Fortis College  
Mr. Adam Bulizak, Hondros College of Nursing  
Ms. Regina Hall

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MEETING CALLED  
TO ORDER

Dr. Brockway, Chairperson, called the meeting  
to order at 9:39 a.m.

ROLL CALL:

Dr. McCann - Yes  
Dr. Gaddam - Absent  
Dr. Brockway - Yes  
Ms. Lapp - Absent  
Ms. Mizanin - Yes  
Mr. Graham - Yes

(23-010) Ms. Mizanin made a motion at 9:31 a.m. to go into Executive Session to discuss investigations subject to informal methods of conference and conciliation in accordance with Ohio Revised Code section 3332.091(A)(1).

Dr. McCann seconded.      4 Ayes - 0 Nays.      Motion carried.

ROLL CALL:

Dr. McCann - Yes  
Dr. Gaddam - Absent  
Dr. Brockway - Yes  
Ms. Lapp - Absent  
Ms. Mizanin - Yes  
Mr. Graham - Yes

Ms. Mizanin moved to end the executive session at 9:53 a.m.

Dr. McCann seconded.      5 Ayes - 0 Nays.      Motion carried.

Dr. Brockway, Chairperson, resumed the public Board meeting at 10:01 a.m.

ROLL CALL:

Dr. McCann - Yes  
Dr. Gaddam - Absent  
Dr. Brockway - Yes  
Ms. Lapp - Absent  
Ms. Mizanin - Yes  
Mr. Graham - Yes

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(23-011)Ms. Mizanin moved for Approval of the Minutes of July 27, 2022.

Dr. McCann seconded.      4 Ayes - 0 Nays.      Motion carried.

ROLL CALL:

Dr. McCann - Yes

Dr. Gaddam - Absent

Dr. Brockway - Yes

Ms. Lapp - Absent

Ms. Mizanin - Yes

Mr. Graham - Yes

Executive Director Mr. John Ware reported on the following:

1. **Student Loan Updates:** On August 24, 2022, the Biden Administration announced a Student Debt Relief Plan that will provide up to \$20,000 in debt relief to Federal Pell Grant recipients and up to \$10,000 in debt relief to non-Pell Grant recipients. Borrowers with loans held by the US Department of Education are eligible for this relief if their individual income is less than \$125,000 (or \$250,000 for households). The Congressional Budget Office estimated that this debt relief will result in the cancellation of approximately \$430 billion in student loans. An online application is expected to be available in early October.

In addition to this general student debt relief, on August 16, 2022 the U.S. Department of Education (Department) announced that it will discharge all remaining federal student loans that borrowers received to attend ITT Technical Institute (ITT) from January 1, 2005, through its closure in September 2016. This will result in 208,000 borrowers receiving \$3.9 billion in full loan discharges. This relief will be applied automatically by the USDOE to any eligible borrower so borrowers will have the federal student loans they received to attend ITT discharged without any additional action on their part.

2. **State Audit:** On August 31<sup>st</sup>, we received the final copy of our two year audit report covering the period July 1, 2020 through June 30, 2022. I have given the Board a copy of the report and I believe that you may have already received an email notice about the audit. There were no audit findings for the two year period.
3. **State Budget Update:** The 2-year budget process for the biennium that begins July 1, 2023 has begun and the Board's initial budget request will need to be submitted by October 14, 2022. I will keep the Board posted as the budget process moves forward.

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**Program Administrator Ms. Laura Essman** reported on the following Compliance items:  
Since the July 27, 2022 meeting, we have opened four (4) new cases.  
Since the July 27, 2022 meeting, we have four (4) total cases.

**Below is a summary of investigative activity for FY22:**

<u>Total Number of Cases</u>	<u>Open/Active Cases</u>	<u>#Open 30 days/more</u>	<u>Closed Cases</u>
48	0	1	47

**Below is a summary of investigative activity for FY23:**

<u>Total Number of Cases</u>	<u>Open/Active Cases</u>	<u>#Open 30 days/more</u>	<u>Closed Cases</u>
5	2	0	3

**OLD BUSINESS:**

**Executive Director Mr. John Ware** reported on the Strategic Plan Update. It was determined that the Board will hold a vote on the Strategic Plan at the November Board meeting.

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**(23-12)**Dr. McCann moved for Approval of the Board meeting dates for 2023:

January 25	July 26
March 15	September 27
May 24	November 15

**Ms. Mizanin seconded.      4 Ayes - 0 Nays.      Motion carried.**

**(23-13)**Dr. McCann moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

Metropolitan Veterinary Academy - NEW SCHOOL  
734 Alpha Drive  
Highland Heights, OH 44143  
Consultant: Ms. Gregory  
APPROVAL TO SEPTEMBER 2023

1. Veterinary Assistant - Certificate  
**PENDING RECEIPT OF FEES AND APPROVED CONSULTANT REPORT (anticipated start date: 1/4/23)**

**Dr. Brockway seconded.      3 Ayes - 0 Nays.      Motion carried. (Mizanin Abstained)**

**(23-14)**Ms. Mizanin moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

Professional Floorcover Training - NEW SCHOOL  
4398 Tabellion Avenue  
North Lawrence, OH 44666  
Consultant: Ms. Gregory  
APPROVAL TO SEPTEMBER 2023

1. Professional Floorcovering Training - Certificate  
**PENDING RECEIPT OF FEES AND SUBMISSION OF CORRECTED DOCUMENTS (anticipated start date: 11/1/22)**

**Dr. McCann seconded.      4 Ayes - 0 Nays.      Motion carried.**

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**(23-015) Dr. McCann moved** for Approval of the following Renewal Certificates of Registration and Program Authorization.  
**Ms. Mizanin seconded.      4 Ayes - 0 Nays.      Motion carried.**

<b>NAME OF SCHOOL</b>	<b>ACCRED</b>	<b>PROGRAM(S)</b>
ABBE Education Center (Gallipolis)		STNA - Certificate
Academia Medical Institute, LLC (Columbus)	ABHES	Practical Nursing - Diploma LPN to RN Nursing Bridge - Diploma
Accelerated Dental Assisting Academy, LLC (North Ridgeville)		Dental Assisting - Certificate
Accelerated Dental Assisting Academy, LLC (Tipp City)		Dental Assisting - Certificate
Arizona College of Nursing - Cincinnati, Cleveland, Columbus	ABHES	Bachelor of Science in Nursing
<b>SUBJECT TO OHIO BOARD OF NURSING AND OHIO DEPARTMENT OF HIGHER EDUCATION APPROVAL</b>		
Cleveland Institute of Medical Massage (Middleburg Heights)	ACCSC	Massage Therapy - Diploma
Columbus Academy of Dental Assisting (Dublin)		Dental Assisting - Certificate
DATS/Cleveland East (Beachwood)		Dental Assisting - Certificate
Fortis College (Centerville)	ACCSC	Dental Assisting - Diploma Heating, Ventilating, Air Conditioning and Refrigeration - Diploma Medical Assisting - Diploma Nursing - AAS Practical Nursing - Diploma

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**SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)**

<b>NAME OF SCHOOL</b>	<b>ACCRED</b>	<b>PROGRAM(S)</b>
Henry Johnson Center (Euclid)		Medical Billing and Coding - Certificate Phlebotomy Technician - Certificate
Hondros College of Nursing (Akron) (Independence) (Maumee)	ABHES	Nursing - AAS Practical Nursing - Diploma
Hondros College of Nursing (Fairborn) (West Chester) (Westerville)	ABHES	Nursing - AAS Practical Nursing - Diploma
Institute of Holistic Leadership (Centerville)		Clinical Hypnotherapy Certification - Certificate Clinical Reflexology - Certificate
Life Time Academy (Columbus)		Professional Fitness Specialist - Group Fitness Instructor - Certificate Professional Fitness Trainer - Diploma
Nurse Okeke Homecare Services (Columbus)		Home Health Aide Training & Competency Evaluation Program - Certificate
Ohio Media School (Valley View)	ACCSC	Audio Production - Diploma Digital Media Production - Diploma Film and Video Production - Diploma Media Sales and Marketing - Diploma Radio & Television Broadcasting - Diploma Sport Broadcasting - Diploma

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**SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)**

<b>NAME OF SCHOOL</b>	<b>ACCRED</b>	<b>PROGRAM(S)</b>
The Modern College of Design (Kettering)	ACCSC	Design - AAB Design Leadership - Bachelor of Art
Toledo Career Institute (Toledo)		Pet Styling - Certificate
—LEARNING CENTER—		
Watts Care CPR LLC (Centerville)		Phlebotomy - Certificate
Wellness Forum Institute for Health Studies Inc. (Worthington)		Diet and Lifestyle Intervention Course - Certificate Nutrition Educator - Diploma Why and How to Withdraw from Psychiatric Drugs - Certificate
Wellness Learning Group (Worthington)		Level 1 Certified Wellness Counselor (CWC1) - Certificate



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**(23-016) Ms. Mizanin moved** for Approval of the following Out-of-State Renewal Certificates of Registration and Program Authorization.

**Dr. McCann seconded.      4 Ayes - 0 Nays.      Motion carried.**

<b>NAME OF SCHOOL</b>	<b>ACCRED</b>	<b>PROGRAM(S)</b>
ATI Home Inspector Training (FL)		1 Program
Pillar to Post Inc. (Canada)		1 Program
Spartan College of Aeronautics and Technology (OK)	ACCSC	12 Programs

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(23-017) Dr. McCann moved for Approval of the following new Program Authorization(s):  
Ms. Mizanin seconded.      4 Ayes - 0 Nays.      Motion carried.

NAME OF SCHOOL	ACCRED	PROGRAM(S)
East Ohio College (E. Liverpool)	ABHES	Medical Coding - AAB
ETI Technical College of Niles	ACCSC	HVAC-R - Certificate

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**Mr. Kent Trofholz** reported for the Ohio-Michigan Association of Career Colleges and Schools.

**(23-018) Ms. Mizanin moved** that the Board adjourn at 10:30 a.m.

**Dr. McCann seconded.**      **4 Ayes - 0 Nays.**      **Motion carried.**

Respectfully Submitted,

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Chairperson or Vice Chairperson

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Board Secretary